



# Tokyo2020 Olympic and Paralympic Canoe Sprint

## Freight Support Plan

20<sup>th</sup> January 2020

# Freight Support Plan – Canoe Sprint

## 1. INTRODUCTION

This document outlines the key principles of the Freight Support Plan for the transport of qualified Kayak and Canoe boats and equipment to and from Tokyo for the Olympic and Paralympic Games.

All NOCs and NPCs that have qualified athletes in canoe and kayak sprint events for the Olympic and Paralympic Games can benefit from the Freight Support Plan.

In accordance with Tokyo 2020's bid commitment, and to offset the costs of round-trip transport to and from Tokyo for boats to be used for competition at Games time, Tokyo 2020 has created the following guidelines.

## 2. FREIGHT SUPPORT PLAN

Boats and equipment to be used in the canoe competitions will be transported from Tokyo 2020 designated international hub, determined in conjunction with the relevant International Federations, on specific dates. These delivery windows will allow the items to arrive in time for training in Tokyo.

If NOCs/NPCs choose to use the Freight Support Plan, their eligible items must be shipped together with all necessary documentation and delivered to the Tokyo 2020 designated international hub.

The following option is available to NOCs/NPCs using the Freight Support Plan for boats:

- NOCs/NPCs can ship their qualified Competition Boats to Tokyo from the Tokyo 2020 designated international hub and back to designated hub after competition
- NOCs/NPCs can ship their items to Tokyo from the Tokyo2020 designated international hub and back to a different destination after competition. If NOCs/NPCs choose this option, the NOC/NPC needs to cover all costs to export the items from Tokyo to another destination but must use export customs clearance service of Tokyo2020's official freight forwarder 'Yamato Global Logistics Japan'.
- NOCs/NPCs can ship their items to Tokyo from different location and back to the Tokyo 2020 designated international hub after competition. If NOCs/NPCs choose this option, the NOC/NPC needs to cover all costs to export the items from the location to Tokyo but must use import customs clearance service of Tokyo2020's official freight forwarder 'Yamato Global Logistics Japan'.

Tokyo 2020 and their designated logistics partner will act as importer and exporter of the items and will assist with the customs clearance procedures in Japan and Germany. It is therefore mandatory that all items be re-exported after the event.

No reimbursements will be made for shipments undertaken outside the Freight Support Plan. Shipment for non-qualified boats and equipment which is not covered by Freight Support Plan must be arranged by NOCs/NPCs.

NOCs/NPCs are required to inform Tokyo2020 of their intention to participate in the Freight Support Plan with answering to the questionnaires which will be sent separately from Tokyo 2020 Sport team/NCS team shortly.

Key points:

- NOCs/NPCs cannot use their own containers under the Freight Support Plan. The boats and equipment of each NOC/NPC are consolidated at the Tokyo 2020 designated international hub.
- If the items are not delivered to the Tokyo2020 designated international hub by the NOC/NPC within the delivery windows determined by Tokyo 2020 for each sport, the NOC/NPC will not be able to use the Freight Support Plan. In that case the NOC/NPC will be responsible for arranging all logistics operations, covering all costs and hiring a logistics operator in Japan to act as the importer of records.
- All equipment imported through the Freight Support Plan will arrive inside the competition and training venues. NOCs/NPCs are allowed to move the equipment from the venue, but they are in charge for local logistics, security and Insurance. All equipment must be back in the secured locked down Venue Area by the competition day. Please note NOCs/NPCs who have carried the boats and equipment through Freight Support Plan are responsible to use them in the competition.
- NOCs/NPCs may be represented by a boat builder, however they or the boat builder will still be responsible for delivering the Boats on time to the designated HUB.

## 2.1 INSURANCE

Tokyo 2020's insurance policy will only cover international transport from the Tokyo 2020 designated hub of origin to the venue and back to the Tokyo 2020 designated hub. All procedures undertaken prior to arrival at the Tokyo2020 designated hub and after delivery back to the hub after the Games will be the responsibility of the NOC/NPC. Unless the Boats are temporary stored under logistics partner at the HUB Locations, logistics partner will cover the Insurance.

## 2.2 PRE-SHIPMENT PROCEDURES

### Booking Request:

In order to participate in the Freight Support Plan, NOCs/NPCs must submit a booking request to Tokyo2020.

Only after confirmed by Tokyo2020, the reservation is valid.

For all shipments and Booking Requests, the detailed List of Boats / Items must be sent to Tokyo 2020 and Tokyo2020 designated logistic partner.

In case Final Games Qualification will be done after designated deadlines, reservations for the Boats will be accepted.

Due to limited space at the competition venue, Olympic and Paralympic equipment can not be loaded into the same container. The only exception is in cases where the NOC/NPC is using their own container outside the Freight Support Plan.

### Packing items and stuffing of containers:

It is Tokyo2020's logistic partner's responsibility to pack the Boats for international transport at the designated international hub in special constructions for safe shipment. As well as at the competition venue after competition. NOC/NPC need to provide Boats only in Boat Covers. As per international shipment regulations, it is mandatory that no other Equipment that is confirmed by Tokyo2020 can be loaded into the containers.

## 2.3 SHIPPING EQUIPMENT TO JAPAN (IMPORT PROCESS)

The following costs will be covered by Tokyo2020 for qualified Boats as part of the Freight Support Plan:

- International and domestic freight costs from the Tokyo 2020 international designated hub to the competition venue and back to the HUB in Kassel / Germany
- All costs and fees at the port of origin and at the port of Tokyo
- Any other costs relative to customs clearance in Tokyo and the Tokyo 2020 designated hub
- Loading/unloading the container sealed onto/from the trucks

NOCs/NPCs are responsible for the following costs:

- Transportation costs to / from the Tokyo 2020 designated international hub
- Storage and logistic costs outside the Venue in Tokyo

Customs clearance process for exportation from the international hub:

Tokyo 2020 is responsible for clearing the cargo for exportation at the Tokyo 2020 designated hub after receiving the Items from the NOC/NPC.

Opening of the containers at the competition venue:

The opening and emptying of the container(s)/package(s) at the competition venue will be done by Tokyo2020 logistics partner. Handover to the NOCs/NPCs will be done at the Venue.

Boats and equipment brought through Freight Support Plan can be moved from Canoe Day Village to Venue Main Area by Tokyo2020 designated logistic partner.

#### 2.4 SHIPPING EQUIPMENT FROM TOKYO (EXPORT PROCESS)

The process for packing and stuffing the container is the same as for the import process. For NOCs/NPCs using the Freight Support Plan, Tokyo 2020 will cover the costs associated with the followings:

- Loading the container by Tokyo2020 logistics partner for safe Transport
- All costs and fees at the port of Tokyo
- Costs relative to the customs clearance process for exportation at the port of Tokyo
- International freight costs to the Tokyo 2020 designated international hub

NOCs/NPCs are responsible for covering costs associated with the following:

- Any cost relative to duties and taxes in Japan due to a discrepancy between items imported versus exported

Delivery from the competition venue to Tokyo port:

Tokyo 2020 will handle the inland freight from the competition venue to Tokyo port and will undertake the customs clearance process for exportation.

Please note that even damaged items must return to their origin. Should any items on the packing list not return to their origin, for example, if they are lost or stolen, please notify Tokyo2020 at least one week in advance of the export delivery window.

Duties and taxes may apply at NOC/NPC cost in the case of any item which does not return.

A representative of Tokyo2020 logistic partner will be at the venue during the bump out period to coordinate the export shipments. This person will be available for last minute questions.

Tokyo2020 logistic partner will send an arrival note of the container at the designated Hub in Kassel-Germany. Boats and equipment can be stored at Tokyo2020 logistic partner's Warehouse free of charge for **6 Weeks** after the arrival of the containers at the Warehouse.

### 3. INTERNATIONAL HUBS / Delivery Windows

#### ■ PROCEDURES FOR EXPORT

After the Booking is confirmed by Tokyo 2020, the Boats need to be handover in Duisburg during World Cup **23<sup>rd</sup> and 24<sup>th</sup> May 2020**. All NOC's Boats will be loaded in Duisburg by Tokyo 2020 logistic partner in the containers for departure on 24<sup>th</sup> May Evening to Tokyo.

All NPC's Boats can be handover to Tokyo 2020 logistic partner **on 23<sup>rd</sup> and 24<sup>th</sup> May 2020** as well in Duisburg. This Boats will be Transported and stored by Tokyo 2020 logistic partner in Kassel-Germany until the container leaves to Tokyo from Kassel on 15<sup>th</sup> June 2020. All NOC's can deliver their qualified Boats **between 25<sup>th</sup> May till 15<sup>th</sup> June 2020** to Tokyo 2020 logistic partner's Warehouse in Kassel-Germany. Container Loading of NPC's will be done by Tokyo 2020 logistic partner.

Hub Address for Export:

Duisburg  
Regattabahn  
Kruppstraße 30A,  
47057 Duisburg - Germany

Prowave  
Jahnstrasse 56  
34123 Kassel - Germany

#### ■ PROCEDURES AT VENUE TOKYO / DELIVERY WINDOWS

Olympic Games:

Estimate Date of Container Arrival at the Venue in Tokyo (Canoe Village):  
between approximately around 16<sup>th</sup> July 2020

Lockdown of whole Venue:  
6<sup>th</sup> July 2020 (Security sweep & Lock down = 5<sup>th</sup> and 6<sup>th</sup> July)

Moving all Boats and Equipment from Canoe Village to Venue Main Area:  
31<sup>st</sup> July 2020 – 2<sup>nd</sup> August 2020.

(Note)

- NOC's/NPC's own containers outside Freight Support Plan can only be stored at Main Venue container area after 1<sup>st</sup> August 2020.
- It is not possible anytime to store the containers at the Canoe Day Village.
- Boats and equipment can be stored at the Canoe Day Village before 1<sup>st</sup> August 2020.

Olympic Competition:

3<sup>rd</sup> August 2020 – 8<sup>th</sup> August 2020

Loading the Container by Tokyo 2020 logistic partner for return Transport at the Venue:

7<sup>th</sup> August 2020 – 9<sup>th</sup> August 2020

Paralympic Games:

Estimate Date of Container Arrival at the Venue in Tokyo Venue:

between 10<sup>th</sup> August – 15<sup>th</sup> August 2020

Paralympic Competition:

3<sup>rd</sup> September – 5<sup>th</sup> September 2020

Loading the Container by Tokyo2020 logistic partner for return Transport at the Venue:

5<sup>th</sup> September 2020

## 5. EQUIPMENT

### 5.1 EQUIPMENT ELIGIBLE UNDER THE FREIGHT SUPPORT PLAN

Tokyo 2020 will only transport the boats and sport-specific equipment necessary for competition at the Tokyo Olympic and Paralympic Games.

List of Eligible Equipment Under Freight Support Plan	
Boats	Other items
<ul style="list-style-type: none"><li>• Boats (Only Qualified boats)</li></ul>	<ul style="list-style-type: none"><li>• Paddle</li><li>• Trestles</li><li>• Boat covers</li><li>• Seats</li><li>• Life jackets</li><li>• Footrests and pull bars</li><li>• Rudders</li><li>• Knee pad support</li><li>• Ama (outrigger pontoon)</li><li>• Double iato (spreaders)</li></ul>

## 5.2. Training Boats and other Equipment

Transportation for training boats, spare boats and other equipment must be arranged by NOCs/NPCs.

List of Equipment Not Eligible Under Freight Support Plan	
Boats	Other items
<ul style="list-style-type: none"><li>• Spare boats</li><li>• Training boats</li><li>• Spare parts and any other items</li></ul>	<ul style="list-style-type: none"><li>• Tent</li><li>• Bicycles</li><li>• Training equipment</li><li>• Ice Bath</li><li>• Trailer</li><li>• Uniforms and Clothes</li><li>• Food and beverages</li><li>• Medicines, vitamins and supplements</li><li>• Electrical products</li><li>• Tools</li></ul>

## **6. Tokyo 2020 Customs & Freight Forwarding Guide Appendix – Canoe Sprint**

Tokyo 2020 will issue 'Customs & Freight Forwarding Guide Appendix – Canoe Sprint' separately from this 'Freight Support Plan' document by the end of March 2020.

The Appendix will include the Booking Request form for the Freight Support Plan.