

# READY STEADY TOKYO test events

Test Event Information  
Canoe Slalom



Bulletin 1

Tokyo 2020

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## 1. COMPETITION INFORMATION

The Tokyo 2020 canoe slalom team is pleased to announce that Elimination Competition will be organised during the NHK Cup competition from 18 to 20 October 2019 and Test event "READY STEADY TOKYO, CANOE SLALOM" is scheduled for 25th – 27th October 2019. The test event advance to test event is the results of the Elimination Competition which will be based on the best result of the athlete from both heats of the NHK Cup competition. NHK cup organised by Japan canoe federation and Test Event organised by Tokyo 2020, is a part of the test events programme, and is a great opportunity for nations and athletes to familiarise themselves with the Field of Play of The Kasai Canoe Slalom Centre, venue of The Tokyo 2020 Olympic Games.

### 1.1 EVENT INFORMATION

#### Elimination competition & NHK cup

Name of the Event	2019 NHK Cup Canoe Slalom Competition
Sport Events	Women (K1, C1) and Men (K1, C1)
Venue	Kasai Canoe Slalom Centre
Location	Edogawa-ku, TOKYO
Official Training Dates	16 - 17 October 2019
Competition Dates	18 - 20 October 2019
Participation Fees	Yes
Ticketed Event	No

#### Test Event

Name of the Event	READY STEADY TOKYO - Canoe slalom
Sport Events	Women (K1, C1) and Men (K1, C1)
Venue	Kasai Canoe Slalom Centre
Location	Edogawa-ku, TOKYO
Official Training Dates	21 - 24 October 2019
Competition Dates	25 - 27 October 2019
Participation Fees	No
Ticketed Event	No

## 1.2 PROVISIONAL COMPETITION SCHEDULE

Date	Activity
From 13/10/2019 to 15/10/2019	Pre-games training (cost)
16/10/2019	Official Training (free)
17/10/2019	Official Training (free)
18/10/2019	Elimination competition for Test event Heat phase: MC1 and WK1
19/10/2019	Elimination competition for Test Event Heat phase: WC1 and MK1
20/10/2019	NHK cup Semi-Finals and Finals: WC1, MC1, WK1 and MK1
21/10/2019	Course clean up, Official Training (free)
22/10/2019	Official Training (free)
23/10/2019	Official Training (free)
24/10/2019	Official Training (free) Course preparation and rehearsal in the afternoon
25/10/2019	TEST Event Heat phase: MC1 and WK1
26/10/2019	TEST Event Heat phase: WC1 and MK1
27/10/2019	TEST Event Semi-Finals and Finals: MC1, WK1, WC1 and MK1
From 28/10/2019 to 2/11/2019	Pre-Olympic training (cost)

## 1.3 ENTRY POLICY

ICF "TEST EVENT, TOKYO 2019 ENTRY POLICY "(See Appendix1)

## 1.4 ENTRY PROCESS & DEADLINE

Entries and accreditation requests must be made by the National Federation using the ICF's online entries system (SDP): <https://icf.msl.es/icf/icf.jsp>

For detailed instructions on how to submit entries, please read the SDP user guide. Any questions or issues relating to entries or accreditation should be sent to [tosdp@canoeicf.com](mailto:tosdp@canoeicf.com) prior to the respective deadline.

SDP user guide [http://www.canoeicf.com/sites/default/files/nf\\_userguide\\_v2.2.pdf](http://www.canoeicf.com/sites/default/files/nf_userguide_v2.2.pdf)

Intention to compete at the Elimination Competition

- Deadline by 20 April 2019
- Send intention to compete at the Elimination Competition to the ICF Headquarters with the number of boats per event (Contact to: [madison.zurbrugg@canoeicf.com](mailto:madison.zurbrugg@canoeicf.com))

Numerical entries

- Numerical entries close: 15 August 2019
- You must submit through SDP the number of athletes you will enter into each event.
- Please also give indicative numbers for the overall number of athletes and team personnel who will attend the event with your delegation.

Nominal entries

- Nominal entries close: 8 October 2019 (Elimination Competition, Tokyo 2019)
- Each athlete competing must be entered by name.
- Team personnel must also be submitted for accreditation at this time. These entries will be used to produce the accreditation cards for all teams.

Confirmation of the nominal entries for the Test Event

- Deadline by 21 October 2019 17h00
- The National Federation must confirm the nominal entry to the Canoe Slalom Technical Chair.

## 1.5 PARTICIPATION FEES

- Participation fees for Elimination competition are 90€, which will be charged for each accredited athlete and team official
- The register through the ICF database [SDP] is a requirement. Only accredited athletes and team officials will be able to enter the venue.

## 1.6 BANK DETAILS

The participation fees must be paid by bank transfer before the arrival at Kasai canoe slalom centre.

Detail of Transfer destination will be announced in the upcoming Bulletin (#2)

Possibility of cash payment on site will be confirmed in the upcoming Bulletin (#2)

## 1.7 VENUE

Kasai Canoe Slalom Centre is the venue of competition and official training prior to the test event. This is a new facility in the Tokyo Bay Zone, which is expected to attract vast public interest and involvement during the Tokyo 2020 Games, and to do so as a sporting recreational facility legacy for the city in years to come.

The field of play at The Kasai Canoe Slalom Centre consists of competition course and warm-up course. The competition course is 250m of white water, with a total drop of 4.5m from the start line to the finish line. The warm-up course connects the competition course and consists of 185m of flowing water. The competition course will be presented in accordance with ICF Canoe Slalom Competition Rules.

Facilities on venue during these games will be limited to a basic race organisation provision with technical video service, boat repair tent and team tent. A modest amount of repair materials will be provided at test event period.

## 1.8 RADIOS

NFs can use their own radios. However, any users of radio equipment at the venues must make a radio equipment utilisation and coordination plan in advance. For all radio equipment to be used at the venues, the spectra must be coordinated and the equipment must be authorized to avoid harmful interference. Any user wishing to use wireless equipment must apply for radio frequencies coordination by submitting their equipment specifications with the Excel sheet (see Appendix 2).

Please make sure to submit it by deadline. Application after the deadline will not accepted.

**Application deadline: 30 APR 2019**

e-mail to: [canoe\\_slalom@tokyo2020.jp](mailto:canoe_slalom@tokyo2020.jp)

## 1.9 BOATS

- No preparation for the spare boats in venue.
- Boats may be left on the venue overnight throughout the Event.

## 2. Logistical Aspects

### 2.1 CATERING

Catering service will be announced in the upcoming Bulletin (#2).

### 2.2 STORAGE

There is no storage service for each pre-games training interval except from 12th October to 3rd November 2019.

### 2.3 ACCOMMODATION & TRANSPORT

To assist the participating NFs in the accommodation arrangements, Tokyo 2020 has appointed KINKI NIPPON TOURIST as the official Tokyo 2020 Test Events Travel Agency.

The questionnaire form (see Appendix 3) for this event's travel plan must be submitted to travel agency by all NFs no later than 20 April 2019.

The accommodation and transports (people and boats) costs are under the National Federations' financial responsibility.

**ALL NFs must to submit a questionnaire form: deadline 20 APR 2019**

KINKI NIPPON TOURIST CORPORATE BUSINESS CO.,LTD

Email: [ecc\\_iod09@or.knt.co.jp](mailto:ecc_iod09@or.knt.co.jp) Tel: +81-3-6891-9354

## A. RECOMMENDATION HOTELS INFORMATION

Near the venue area is very limited for accommodation. The nomination hotel for all athlete and team officials are as follows. These hotels offer accommodation in single and twin rooms with breakfast. Lunch and Dinner are available at an additional charge.

### ① BESTWESTERN Tokyo-Nishikasai

- Address : 6-17-9 Nishikasai, Edogawa-ku,134-0088 Tokyo
- Distance from the competition venue : 4km / 10min by car
- Check in/out time : 15:00/10:00
- Single Room(1bed) : 92-138€ per night per person,  
(The price depends on the date) incl. breakfast
- Car parking : 15€ per day



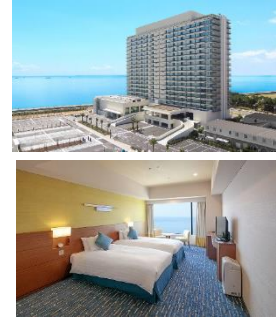
### ② Best Westen Tokyo Nishikasai Grande

- Address : 6 Chome-19-18 Nishikasai,Edogawa-ku,134-0088 Tokyo
- Distance from the competition venue : 4km / 10min by car
- Check in/out time : 15:00/10:00
- Twin Room(2bed) : 88-110€ per night per person,  
(The price depends on the date) incl. breakfast
- Car parking : 15€ per day



### ③ Tokyo Bay Tokyu Hotel

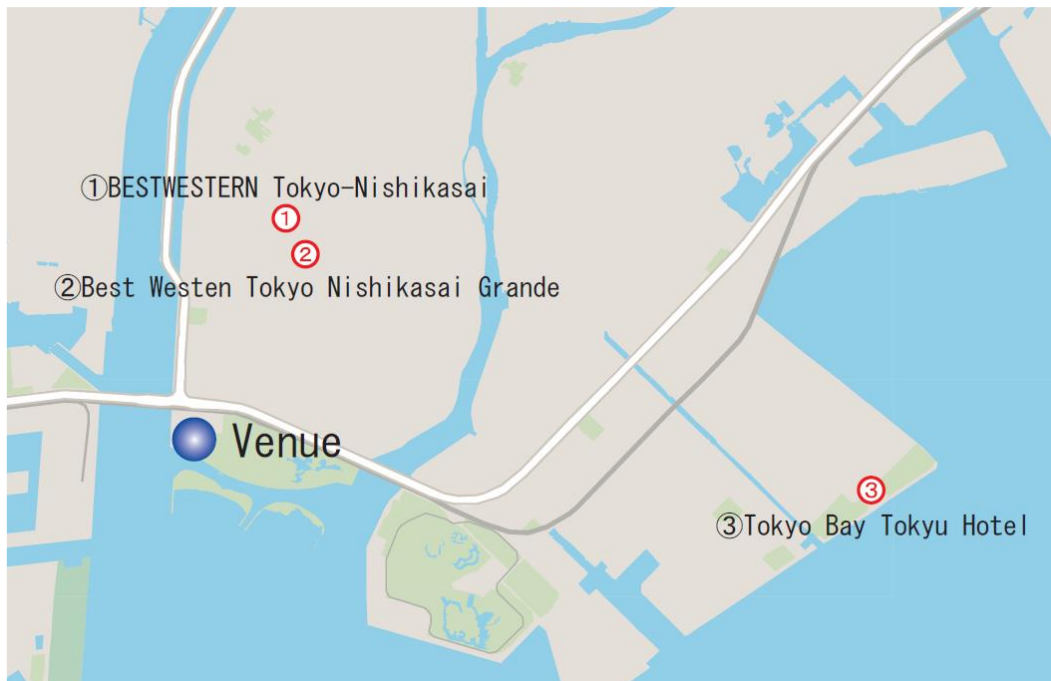
- Address : 7-2-3 Hinode Urayasu-City,279-0013 Chiba
- Distance from the competition venue : 8km / 20min by car
- Check in/out time : 15:00/12:00
- Twin Room (2bed) : 134-146€ per night per person,  
Triple Room (3bed) : 105-118€ per night per person,  
(The price depends on the date) incl. breakfast
- Car parking : 9€ per day



#### **Cancel policy: Recommendation Hotel**

- 0% payment will be refunded before 15 AUG 2019
- 80% payment will be refunded before 8 OCT 2019
- 100% payments will be refunded after 9 OCT 2019

#### **LOCATION OF RECOMMENDATION HOTEL**



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\*Important Note: KINKI NIPPON TOURIST CORPORATE BUSINESS CO.,LTD must be contacted only for accommodations and transport requests. Information related to the event must be directed to the official canoe slalom e-mail of Tokyo 2020 ([canoe\\_slalom@tokyo2020.jp](mailto:canoe_slalom@tokyo2020.jp)).

## **B. TRANSPORT SERVICE INFORMATION**

Transport service (airport to/from Recommendation hotel, Recommendation hotel to/from venue) will be provided for a fee to all delegations. Details and the price will be announced in the upcoming Bulletin (#2, which



will be expected to issue by the end of Apr.).

### 3. MEDICAL SERVICES

Medical services will be provided at the venue on during competition events period.

## 4. ENTRY INTO JAPAN

### 4.1 VISA PROCESS

Delegation members who need visa to enter Japan, are required to contact the nearest Japanese Embassy/Consulate in your country. All NF that require a visa must complete the Visa Form and provide a passport copy for each individual delegation member and submit it to KINKI NIPPON TOURIST CORPORATE BUSINESS CO.,LTD, the official Travel Agency of the Test Event.

Official Travel Agency  
KINKI NIPPON TOURIST CORPORATE BUSINESS CO.,LTD

Email: [ecc\\_iod09@or.knt.co.jp](mailto:ecc_iod09@or.knt.co.jp)

Tel: +81-3-6891-9354

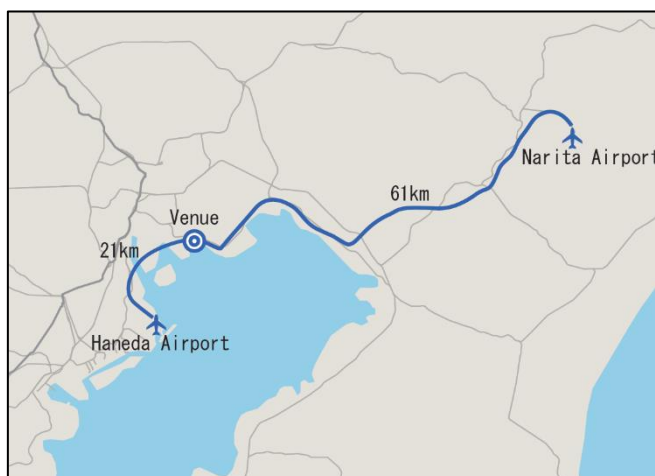
The agency will provide you with a formal invitation letter together with a list of your delegation, to take to your visa appointment at your nearest Japanese Embassy/Consulate in your country. Please be reminded that it is important that you arrange all necessary visas well in advance of the respective deadlines.

\*Information about visa requirements to Japan can be found via the link below:

[https://www.mofa.go.jp/j\\_info/visit/visa/short/novisa.html](https://www.mofa.go.jp/j_info/visit/visa/short/novisa.html)

### 4.2 AIRPORT IN TOKYO

The main arrivals & departures (A&D) operation for the event will be operated from Haneda International Airport (HND) and Narita international airport (NRT). Transport solutions can be offered from any alternative airport



#### **Narita international airport (NRT)**

Narita-shi, Chiba 282-8601

Phone: +81 476-34-8000

(information desk ;24hour open)

➤ Distance from Venue : 61km

#### **Haneda International Airport (HND)**

4-3 Haneda-Kuko, 2-Chome, Ota-Ku, Tokyo 144-0041

Phone: +81 3-6428-0888

(information desk ;24hour open)

➤ Distance from Venue : 21km

## 5. USEFUL INFORMATION

### A. ABOUT TOKYO

Japan is situated in Northeastern Asia between the North Pacific and the Sea of Japan. The area of Japan is 377,944m<sup>2</sup>. It consists of up to 6,852 islands, including four of the larger main islands. The population is over 126 million and most Japanese reside in densely populated urban areas such as Tokyo.

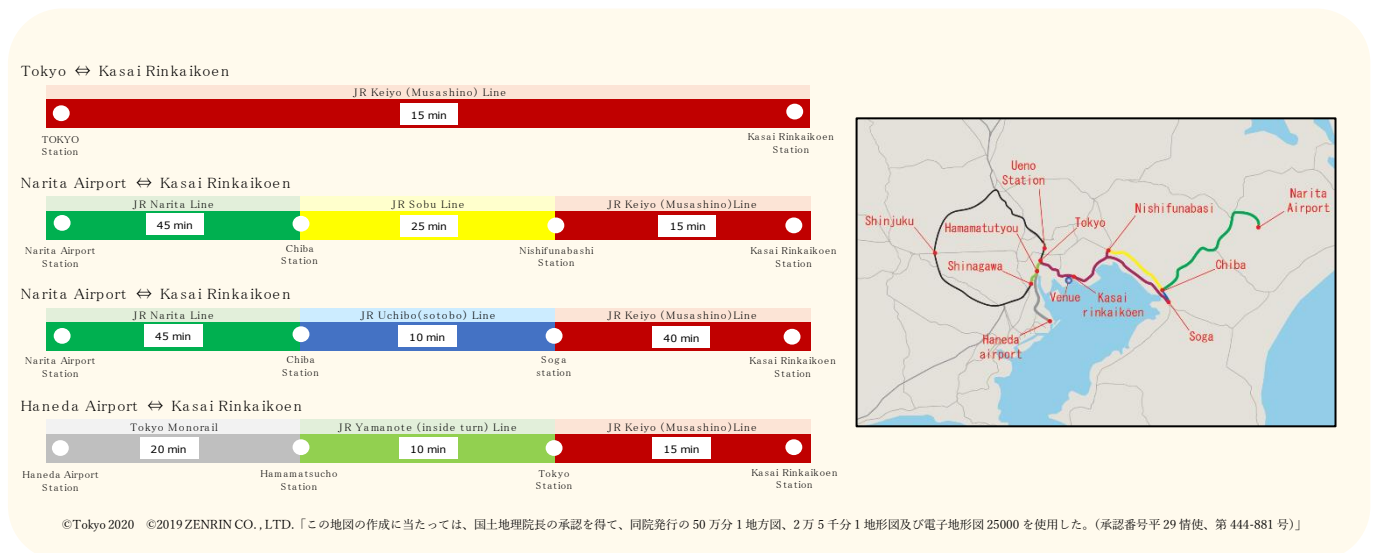
One of Japan's attractions is the beautiful nature found across the country. The variety of scenery gives Japan a completely different impression with each season. For centuries, the seasons have been deeply related to daily Japanese life in many ways, leading to a great sensitivity to seasonal occurrences across the population. On the surface, Japan appears exceedingly modern, but travelling around it offers numerous opportunities to encounter the country's traditional culture. Japanese culture such as Zen rock gardens, Matcha, and Sushi keeps attracting millions of visitors each year and is fast spreading its popularity around the world.

Tokyo is one of Japan's 47 prefectures, and its capital. It consists of 23 central city wards, multiple cities, towns and villages west of the city center. The Izu and Ogasawara Islands are also part of Tokyo.

Today, Tokyo offers a seemingly unlimited choice of shopping, entertainment, culture and dining to its visitors. The city's history can be appreciated in many excellent museums, historic temples and gardens. Contrary to common perception, Tokyo also offers numerous attractive green spaces in the city center and within relatively short train rides to the outskirts.

### B. TRAINS (to Kasai Canoe Slalom Centre)

Trains are a 'local experience' and frequent. Departure: TOKYO Station by Keiyo line, - get off at Kasai rinkaikouen after station 15 minutes train journey-. After the station 15 minute by walk to the venue.



## C. EMERGENCIES

In case of emergency, contact the numbers:

- Ambulance and Fire Department: 119
- Police: 110

## 6. WEBSITE

A specific page will be dedicated to the Canoe slalom test event where all useful information for the athletes will be uploaded.

The Tokyo 2020 Test Events website: TBD (website will be open in June 2019)

The ICF website for the competition:

<https://federations.canoeicf.com/canoe-slalom-olympic-test-event/tokyo-2019>

## 7. OTHER

### A. PRE-GAMES TRAINING

Kasai canoe slalom center will be open a total of 60 days for Pre-Games Training. Provisional Calendar has been spread on NOC extranet. Detailed information on the Pre-Games Training will be provided by the end of April 2019 (Entry Method, Payment Method, Use of Facilities, etc.).

### B. INSURANCE

All team members must have their own insurance for the events. Tokyo 2020 will not be responsible for providing medical insurance or travel insurance for any athletes and team officials.

### C. KEY DATES; Deadline for documents

20 April 2019	Deadline to send intention to compete at the Elimination Competition to the ICF Headquarters with the number of boats per event. ( <a href="mailto:madison.zurbrugg@canoeicf.com">madison.zurbrugg@canoeicf.com</a> )
20 April 2019	Deadline to send the travel plan questionnaire form to travel agent. See Appendix 3. ( <a href="mailto:ecc_iod09@or.knt.co.jp">ecc_iod09@or.knt.co.jp</a> )
30 April 2019	Deadline for submitting the radio application form. See Appendix 2 ( <a href="mailto:canoe_slalom@tokyo2020.jp">canoe_slalom@tokyo2020.jp</a> )
15 August 2019	Numerical entries deadline (Elimination Competition, Tokyo 2020)
8 October 2019	Nominal entries deadline
21 October 2019 17h00	Confirmation of the Nominals entries for the Test Event

## 8. CONTACT

For any questions, please contact:

***Satoru TOKUNAGA***

Tokyo 2020 Canoe Slalom Manager

[canoe\\_slalom@tokyo2020.jp](mailto:canoe_slalom@tokyo2020.jp)