

Avenue de Rhodanie, 54 1007, Lausanne Switzerland

telephone: +41 21 612 02 90 facsimile: +41 21 612 02 91

www.canoeicf.com

### **ICF Observer Programme**

The ICF Observer Programme represents a unique opportunity for transfer of knowledge to future ICF Host Organising Committees (hereinafter HOC). The programme is offered by the ICF in close coordination with the current HOC to present any interested organisation to learn and experience the ins and outs of organising an ICF event. Throughout the programme, the participants will have the chance to visit various operation sites and hear from key staff members of the current HOC.

#### **Dates**

There will be two official ICF Observer Programme offered this year.

2023 ICF Sprint World Championships – Duisburg (GER): <u>August 24-25</u> 2023 ICF Slalom World Championships – Lee Valley (GBR): <u>September 21-22</u>

### **Participants**

Future ICF event organisers (open to all disciplines) and those interested in hosting an ICF event.

#### **Number of Observers**

There is no limit to the number of delegations for the programme. Each delegation is allowed up to two (2) free accreditations. Additional members of the delegation will pay full price for their accreditation. It is recommended that all delegations use the hosting organiser's transportation and accommodation services for the full experience.

### **How to Apply**

Interested delegations must submit the following information to events@canoeicf.sport

Full Name (of all delegates): National Federation: Event Responsible for:

### **Deadline for application**

2023 ICF Sprint World Championships – Duisburg (GER): <u>July 24 12:00pm (CET)</u> 2023 ICF Slalom World Championships – Lee Valley (GBR): <u>August 21 12:00pm (CET)</u>



### **Provisional Schedule Canoe Sprint World Championships-Duisburg**

# Thursday 24th (Day 1)

TIME	TOPIC	LOCATION
9:30	Introduction	
9:35	Welcome by HOC	
9:45	Organising Committee structure, volunteers	
10:00	General organisation background from vision to bid; from budget to implementation (transportation, accommodation, security, crowd control etc.)	
	Venue layout explanation (lifesaving, ITO stations etc.) followed by site visit	
	HOC office	
11:00	Finish tower	
-	Accreditation Centre	
13:00	Media Centre	
	Athlete service (Athletes village)	
	Medical/Doping Control	
	TV production & TV Compound	
	Catering	
	VIP	
13:00	Lunch	
	Sport Information Office	
14:00	ICF competition management	
-	Timing and results	
15:00	Sports presentation	
	Communication-operational aspect	

# Friday 25<sup>th</sup> (Day 2)

TIME	TOPIC	LOCATION
	ICF branding & look of the venue	
9:30	Spectators programme and services	
-	Volunteer programme	
12:00	Marketing programme	
	Participation figures and financial background	
	ICF Protocol management	
	Sustainability and Legacy	
12:00	Wrap up	



### **Provisional Schedule Canoe Slalom World Championships-Lee Valley**

## Thursday 21st (Day 1)

TIME	TOPIC	LOCATION
9:00	ICF Sustainability Forum	Conference marquee
11:30	Coffee Break	Conference marquee
12:00	Welcome by the HOC	ICF Development cabin
13:00	Lunch	
14:00	Venue tour	Competition course
	ICF Branding & look of the venue	ICF Development cabin
45.00	Spectators programme and services	ICF Development cabin
15:00	Volunteer programme	ICF Development cabin
16:00	Marketing programme	ICF Development cabin
10.00	Accommodation, transport management	ICF Development cabin
	ICF Protocol management	ICF Development cabin

## Friday 22<sup>nd</sup> (Day 2)

TIME	TOPIC	LOCATION
9:00	Course explanation, TVS room & OVR	Competition course
11:00	Combined with UK Sport for legacy/social impact	Conference marquee
12:30	Wrap up	ICF Development cabin