



# 2024 ACC Canoe Sprint & Paracanoe Asian Championships

Paris 2024 Canoe Sprint Asian Qualifier



**TOKYO**  
SEA FOREST WATERWAY  
April 18th-21st, 2024



Bulletin 2



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# Accommodation

## A. VILLA FONTAINE GRAND TOKYO ARIAKE

(Official Hotel ★★★★★)

2-1-5 Ariake, Koto-ku, Tokyo, 135-0063

<https://www.hvf.jp/eng/ariake-grand/>



Twin Room	22m <sup>2</sup>	JPY17,000 (per person)
Single Room	20m <sup>2</sup>	JPY24,000
Breakfast (included)	AM6:00 ~	



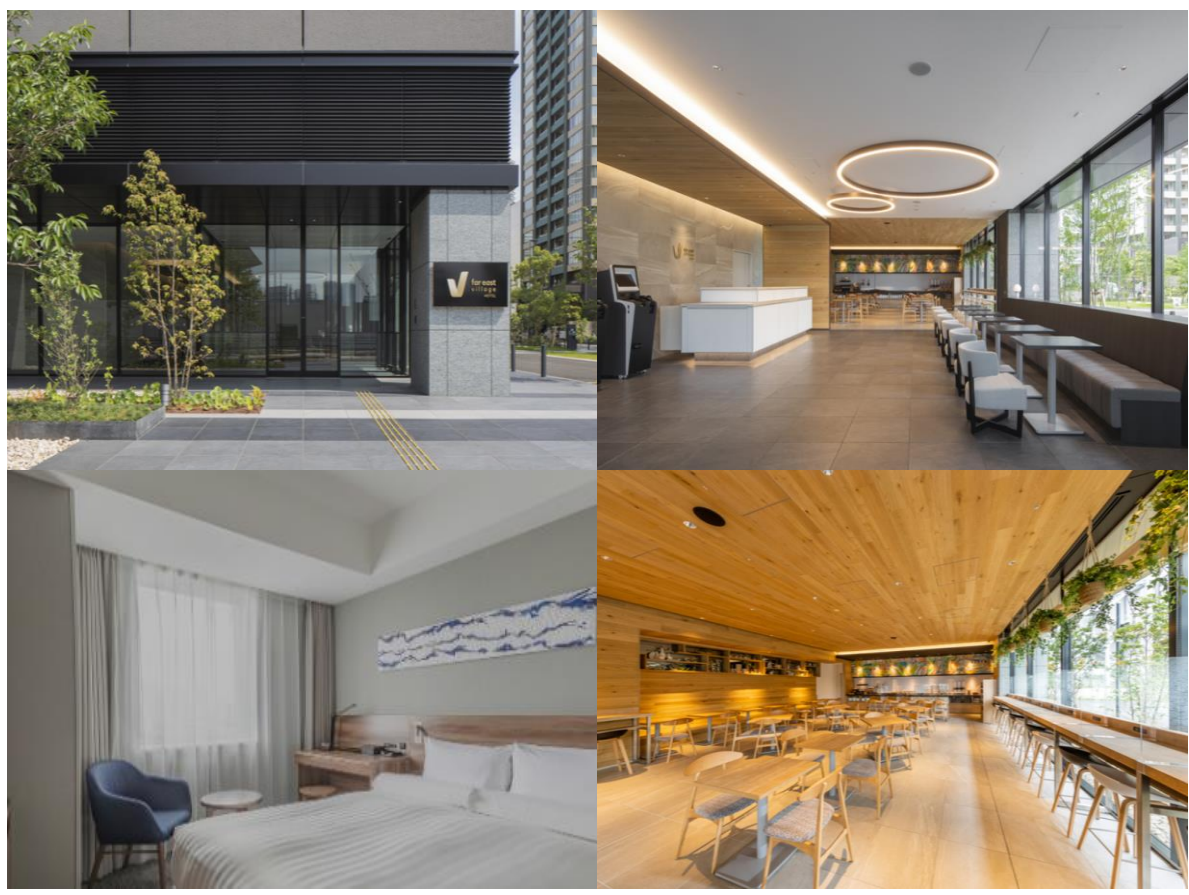
# Accommodation

## B. FAR EAST VILLAGE HOTEL ARIAKE TOKYO

(★★★)

1-2-43 Ariake, Koto-ku, Tokyo 135-0063

<https://www.villagehotels.asia/en/hotels/far-east-village-hotel-ariake-tokyo>



Twin Room	16m <sup>2</sup>	JPY13,000 (per person)
Single Room	16m <sup>2</sup>	JPY18,000
Breakfast (included)	AM7:00 ~	
Distance	8 min. walk to the Official Hotel	

# Accommodation

## C. HOTEL TRUSTY TOKYO BAYSIDE

(★★★★)

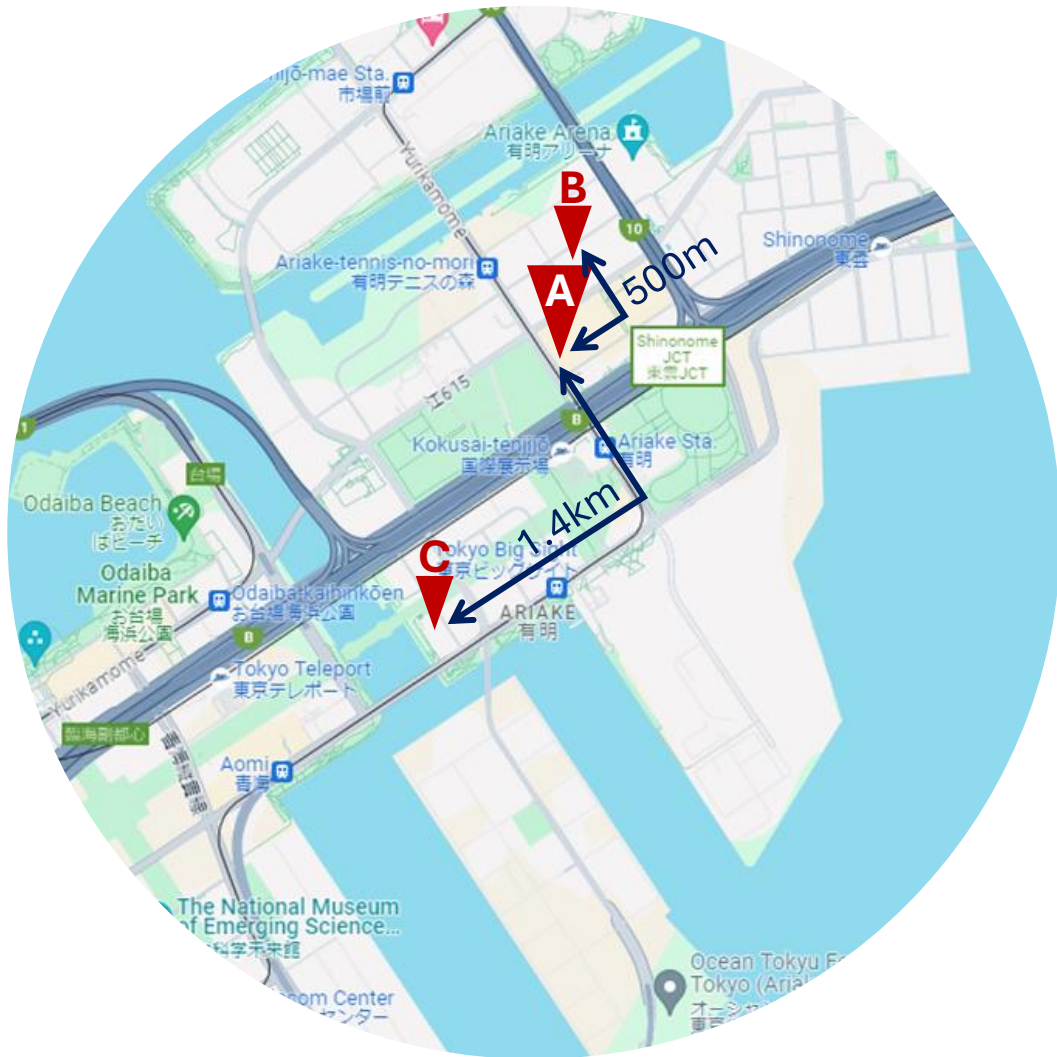
3-1-15 Ariake, Koto-ku, Tokyo

<https://www.trusty.jp/tokyobayside/>



Twin Room	23m <sup>2</sup>	JPY14,000 (per person)
Single Room	14m <sup>2</sup>	JPY19,000
Breakfast (included)	AM7:00 ~	
Distance	20 min. walk to the Official Hotel	

## Hotel Map



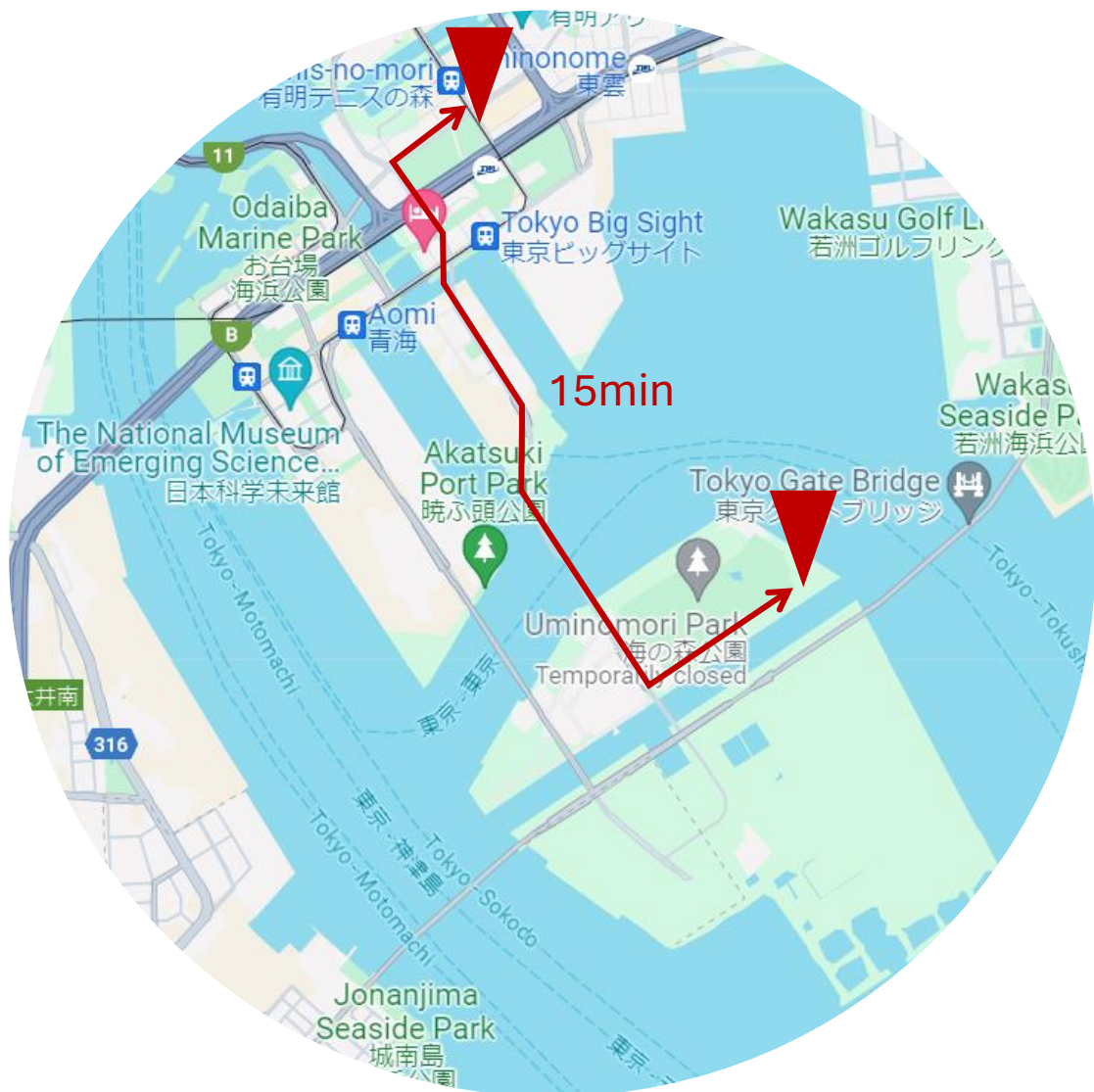
## Room Charge

	Twin Room		Single Room (JPY)	
	(pp, JPY)	m <sup>2</sup>	(pp, JPY)	m <sup>2</sup>
A : VILLA FONTAINE GRAND (Official Hotel)	17,000	22	24,000	20
B : FAR EAST VILLAGE	13,000	16	18,000	16
C : HOTEL TRUSTY	14,000	23	19,000	14



## Venue Shuttle

- Shuttle bus service is provided between the Venue and the Official Hotel (VILLA FONTAINE GRAND TOKYO ARIAKE) from Apr. 14 to Apr. 21.
- If you request it, JPY 2,000 per day per person will be added to the accreditation fee. Please order passes by using the Accommodation and Transportation Form.
- In case if your team will arrange (a) rental car(s), parking charges will apply at the venue.



## Airport Transportation



- Airport transportation service (Limousine Bus or Wheelchair Accessible Vehicle) from **Haneda** airport and Ariake region can be arranged (Airport → Ariake : Apr. 13-15, Ariake → Haneda : Apr.22). The round-trip fee is JPY 2,000. Transportation to/from **Narita** airport is **NOT** supported. Please book the airport transportation by using the Accommodation and Transportation Form.
- Transportation service is available only for personal luggage and small items (paddles can be carried).
- OC does not provide delivery service for boats and other large equipment. Please contact transfer service providers directly.



## Catering Service for Lunch at Venue



- Lunch will be available from Apr. 14 to Apr. 21. at the venue if requested. There are no restaurants and shops around the venue other than this catering option.
- If you request it, the price of JPY 2,000 per person per meal will be added to the accreditation fee.
- Please apply lunch tickets by using the Accommodation and Transportation Form. If there are any dietary requirements in your team, please describe in the form. Vegetarian menu will be available, but please understand we will not be able to serve Halal foods and allergy-free diet foods for heavy wheat allergy.





## Accreditation Fee

- Accreditation fee is JPY 6,000 per person throughout the period. Please complete numerical entry at the ICF SDP (Sport Data Platform) at <https://icf.msl.es/icf/main.jsp> by January 31, 2024. The total amount of accreditation fee for each team will be written in the invoice.
- Accreditation fee includes the followings:
  - Accreditation services
  - Course access during open hours
  - Information desk
  - Lifeguard and safety services
  - Wi-Fi access
  - Showers and washrooms
  - Drinking water
  - Washing facilities for boats and equipment
  - Boat storage
  - Boat measurements and control facilities
  - Medical service
  - Doping control
  - Timing and results system



## Payment

All fees (Accreditation Fee, Accommodation, Catering Service for Lunch at Venue, Venue Shuttle, and Airport Transportation) must be paid by bank transfer to the bank account of the OC. Once the Accommodation and Transportation Form is accepted, an invoice will be sent back to the contact person. Please transfer the billed amount by March 20, 2024. The detailed information of the bank account will be written in the invoice. The transaction fee has to be paid by the payer. Please send the transaction record to the OC by e-mail as soon as the billed amount is transferred.

## Cancellation Policy

The following cancellation charge will apply for paid fee.

### **Accommodation**

- from 30 days before the check-in: 10% of Total Price
- from 14 days before the check-in: 30% of Total Price
- from 7 days before the check-in: 50% of Total Price
- 1 day before the check-in: 80% of Total Price
- the day of check-in or no-show : no refund

### **Venue Shuttle**

- from 14 days before the 1st day of the pass: 30%
- from 7 days before the 1st day of the pass: 50%
- 1 day before the 1st day of the pass: 80%
- during the period of the pass : no refund

### **Catering Service for Lunch at Venue**

- from 7 days before the 1st day of the period purchased: :50%
- 1 day before the 1st day of the period purchased: 80%
- during the period purchased : no refund

### **Airport Transportation**

No refund will be made if cancelled on the same day of arrival.





## Athlete Name and NOC Code Stickers

The stickers with athlete's name and your National Olympic Committee (NOC) code must be applied on all boats following the guideline of ICF. The stickers will be checked at the Boat Control. It is the participating National Federations' responsibility to provide the stickers to their athletes. Please use the templates provided by the ICF with the correct sizes and font.

### **Guideline**

[https://www.canoeicf.com/sites/default/files/advertising\\_on\\_equipment\\_csp\\_6.pdf](https://www.canoeicf.com/sites/default/files/advertising_on_equipment_csp_6.pdf)

### **Templates of Athlete's Name Sticker**

[https://www.canoeicf.com/sites/default/files/athlete\\_sticker\\_csp\\_-2022.zip](https://www.canoeicf.com/sites/default/files/athlete_sticker_csp_-2022.zip)

### **Templates of NOC Code Sticker**

[https://www.canoeicf.com/sites/default/files/csp\\_country\\_sticker.zip](https://www.canoeicf.com/sites/default/files/csp_country_sticker.zip)



## Anti-Doping Education and Learning

For the 2024 ACC Canoe Sprint & Paracanoe Asian Championships, every athlete, coaches and support personnel including technical officials must pass the relevant anti-doping online course on the Anti-Doping Education and Learning platform (ADEL) corresponding to their role.

- Athletes must complete the International-Level Athletes Education Program.
  - Coaches must complete the High Performance Coaches' Education Program.
  - Medical professionals must complete the Medical Professional's Education Program.
  - Other support personnel (including TOs) are required to complete the High Performance Coaches' Education Program.
- \* When creating the account, please enter the correct identity information using your full name in English letters, as well as selecting the sport "Canoe".
- \* Those who have completed the online anti-doping education in the previous years are not required to complete the course again this year.
- \* The valid certificate is necessary to be sent in advance to the competition, by April 8, 2024.

### Website of ADEL by wada

<https://adel.wada-ama.org/learn>



### Submission address

ACC Medical & Anti-doping chair

Dr. Ms. Henny Tantonono: [medical.asiancanoeconfederation@gmail.com](mailto:medical.asiancanoeconfederation@gmail.com)

## Important Dates



<b>Provisional Entry</b>	December 31st, 2023
<b>Accommodation and Transportation Form to OC</b>	January 31st, 2024
<b>Numerical Entry at SDP</b>	January 31st, 2024 <b>* Extended to March 25th for Paracanoe</b>
<b>Accommodation Rooming List to OC</b>	March 20th, 2024
<b>Travel Info (Arrival &amp; Departure) to OC</b>	March 20th, 2024
<b>Nominal Entry at SDP (obligatory)</b>	March 20th, 2024
<b>Nominal Entry at SDP (final)</b>	April 8th, 2024
<b>ADEL Certificate Submission</b>	April 8th, 2024
<b>Boat Rental</b>	Ask Service Providers (As soon as possible)





## Contact

### Inquiries

If you have any inquiries, please fill in the form below.



<https://forms.gle/Pqoy9oJeKK1WUFaJ7>

\* If you are not able to access the form, please send inquiries to the following e-mail address:

[info@canoe.or.jp](mailto:info@canoe.or.jp)