
2019 ICF Canoe Slalom World Cup LJUBJANA, SLO Team Leaders Meeting

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1. Welcome

2. Roll call of National Federations

Calculation of simple majority should a vote be required. Chief Official also has a vote and in case of a tied vote the Chief Official has the casting vote.

ARGENTINA	ARG	LATVIA	LAT
AUSTRALIA	AUS	MOROCCO	MAR
AUSTRIA	AUT	MAURITIUS	MRI
BRAZIL	BRA	NETHERLANDS	NED
CANADA	CAN	NEW ZEALAND	NZL
PEOPLES REPUBLIC OF CHINA	CHN	POLAND	POL
COOK ISLANDS	COK	PORTUGAL	POR
CROATIA	CRO	RUSSIA	RUS
CZECH REPUBLIC	CZE	SENEGAL	SEN
FRANCE	FRA	SLOVENIA	SLO
GREAT BRITAIN	GBR	SWITZERLAND	SUI
GERMANY	GER	SLOVAKIA	SVK
HUNGARY	HUN	SWEDEN	SWE
IRELAND	IRL	THAILAND	THA
ITALY	ITA	UKRAINE	UKR
JAPAN	JPN	UNITED STATES OF AMERICA	USA
KAZAKHSTAN	KAZ		

3. Competition Officials

Role	Name
Jury Chair	Andrej JELENC (SLO)
Jury Member	Shoken NARITA (JPN)
Jury Member	Lukas GIERTL (SVK)
Competition Manager	Jakob Marušič
Chief Official	Jean Michel PRONO
Chief Judge	Frank TROMPETER
Assistant Chief Judge	Alena MASKOVA
Technical Organiser	Matjaz SAVSEK
Course designer nominated by the ICF	Mike DRUCE
Course designer nominated by the HOC	Matej TRAMPUZ

The Chief Official will support the Course Designers for the extreme canoe slalom course.

4. Approval of the agenda

5. Questions about «2019 ICF Team leaders guide»

6. Information during the competition – WhatsApp group

<http://bit.ly/2019ICFWC3-TACEN>

7. Provisional start list review

8. Competition schedule

- The course is closed following the end of official training (Thursday 27.6.2019 at 14.45) until the end of the competition.
- Version 3 posted on ICF competition website after the Team Leaders meeting.

9. Course information

Name of Course	Tacen whitewater centre
Competition Course length	220m
Competition course drop	7.5m
Competition course flow	15 m³/s
Water regulation on course	From the dam

10. Course design timetable

- Heats and Semi-final / Final course map will be distributed from the Sport Information Office by 14:45 Thursday 27 June.
- Extreme Canoe Slalom course map (for final phases) will be distributed at the Sport Information Office by 14:30 Friday 28 June.

11. Demonstration runs

A. Demonstrators / forerunners

Event		Demonstrators	Forerunners
MK1		Čižman Luka	Jakše Žan
MK1		Muto Yusuke	Kuder Marušič Vid
WK1		Domajnko Helena	
WK1		Zanoškar Zala	
MC1	Left	To be confirmed	
MC1	Right	Lenarčič Jure	
WC1	Left	Bizjak Nina	
WC1	Right	To be confirmed	

A. Demonstrators / forerunners – semi final / final course

Event		Demonstrators / Forerunners
MK1		Čižman Luka
MK1		Muto Yusuke
WK1		Domajnko Helena
WK1		Zanoškar Zala
MC1	Left	To be confirmed
MC1	Right	Lenarčič Jure
WC1	Left	Bizjak Nina
WC1	Right	To be confirmed

B. Schedule for Demonstration Runs Heats course

15:00:00	17:00:00	Heats - Course construction
16:30:00	17:15:00	Heats Course Tuning with demonstration runners
17:15:00	17:35:00	Heats - Demo Run by sections
17:35:00	17:45:00	Heats - Course approval
18:00:00	18:16:00	Heats - full length demo run & rehearsal
19:30:00	19:30:00	Water OFF

C. Schedule for Demonstration Runs Semi-final / Final course

16:40:00	18:10:00	1/2 finals and finals - Course construction
17:40:00	18:25:00	1/2 final and final Course Tuning with demonstration runners
18:25:00	18:45:00	1/2 finals and finals - Demo Run by sections
18:45:00	18:55:00	1/2 finals and finals - Course approval
19:10:00	19:26:00	1/2 finals and finals - Full length Demo Run
20:30:00	20:30:00	Water OFF

12. Course approval

- Call for nomination from the Coaches/Team Leaders to be an “observer” to the Course Approval Committee

Team leader representative	Mark PROCTOR (GBR)
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- Course approval will take place immediately following the demonstration runs at the end of the course near the finish line.

13. Bib Distribution

A. Canoe Slalom Events

- CSL Competition bibs will be available from the Sport Information Office between 10.00 – 12.00 on the Thursday 27.6.2019.
- A bib deposit of 100 Euro per set per nation is required on collection of the bibs.
- CSL Competition bibs must be returned to the Sport Information Office following the competition for the return of the deposit.
- The bibs are allocated in the following way:

MK1	ELECTRO LJUBLJANA	WC1	TELEKOM
WK1	RLS	C1M	ADRIA KOMBI

B. Extreme Canoe Slalom Events

- For CSLX final phases bibs will be distributed in the start area on the left bank just before the start.

14. Canoe Slalom events – race information

A. Pre start procedure

- There will be a clock facing the lack on the pontoon on the left side of the start area.

B. Start



- Athletes may move to the start position once the previous Athlete has broken the beam but must be at the start position 15 seconds before their start.
- The start is located on the river left.
- Athletes must start facing upstream in front of the backdrop.
- The beam line is located under the bridge – on the fall.
- At the start, there will be a countdown clock showing the time to start. There will be an acoustic signal (10 seconds before start - 4 shorts, 1 long - start).
- Athletes must start **within 3 seconds of** their start time.
- At all times, the athletes must follow the Starter's instruction, or they may be disqualified for the run.

C. Finish



- The finish beam is located at the end of the artificial course in the natural river.
- The beam line will be indicated.
- Athletes must exit via stairs under finish line to pass through equipment control, kiss and cry and the mixed zone.
- Athletes must not leave the finish zone until dismissed by the Equipment Control Judge once they are no longer needed for the ceremonies, anti-doping or equipment control.
- During the finals, the leading athletes must proceed to the "Kiss and Cry" area located after equipment control where TV will interview them.
- There will be access to the broadcast feed in this area. If they drop out of the lead the new leaders will replace them.
- They then proceed via the mixed zone back to the Athlete area.

15. Extreme Canoe Slalom events – race information

A. Final phases

Pre-start procedure

- Athletes need to be at the start area 30 minutes prior to their heats to prepare their boats and receive their bibs and final instructions.
- Athletes may warm up in their own CSLX or slalom boat or a CSLX boat provided by the organiser
- Access to start ramp will be on the left bank.

Start Procedure

- Athletes should be settled in the start position on the ramp 1.5 minutes before their start time.
- They should then listen to the sports presentation where they will be introduced to spectators.
- During this time, they should face the TV camera. At all times they should follow the starters instructions.
- The start position is with paddle in one hand to allow athlete to push off to start.
- Boats will be held at the start position.

Finish

- Finish line will be the same than Canoe Slalom events.
- After the finish please go to the dedicated area indicated on the course design map.
- Wait there for 30 secs to gather with other paddlers from your run (for TV) and then exit to kiss and cry zone – there will be someone to let you know if you were qualified for next phase.
- Please bring back the boat, spraydeck and bib to the start via the left bank.
- Helpers will be there to support you.

Rules reminder

Gate negotiation

16.21.3 - The whole head and both shoulders of the athlete must cross the gate line in accordance with the correct side of the gate and the course plan.

Safety rules

16.25.1 - Athletes are not permitted to push or hold back other athletes or kayaks with their hands or paddles.

16.25.2 - Kayak to kayak contact is permitted but athletes are not permitted to ram their boats into another athletes body.

16.25.3 - Athletes are not permitted to deliberately reach across another Athletes body with their paddle.

Priority is always given to the boat in front.

16. Technical Video Service – set up schedule

- The Technical Video Service will be available at the TVS tent located on the grass field near the TV OB VAN and Press tent from 14.30 on Thursday to Sunday 16.00.
- Please ensure your team comes between 14.30 and 16.30 on Thursday 27.6.2019 to check their equipment with the signal.
- Remember: to ensure all the systems are working under full load, Teams need to be set up at least 30 minutes prior to the competition each day – even if you are not competing until the afternoon.
- During demonstration runs **only** full length will be filmed and distributed.
- Team members must stay outside the cameras view during the filming of demonstration runs.
- The TVS coordinator will define the switch positions between each camera after the full-length demonstration run in consultation with National Federations in the TVS room. Once decided this switch plan must remain the same during the relevant phase of the competition.

17. Athlete's video and photo for TV graphics and sport presentation

For the 2019 season, the ICF is planning to shoot a short video (8s without sound) of each athlete to be used during final phases.

To implement this, a video studio will be installed in the media tent. A detailed schedule will be sent to all team leaders with the list of athletes requested.

The ICF requests the outstanding athletes to attend this short shooting session (maximum 2 minutes) with the national uniform on Thursday following the provided schedule.

18. Venue – key areas and services

See venue map attached in appendix 1

A. Team Areas

- NF tents are located at Club house on the start of the course
- Boat storage is located at Club house on the start of the course
- We will provide the following services for athletes:
 - Water & snacks
 - Wireless internet
 - Toilet

B. Sport Information Office

- Sport Information Office is located near the bridge – access to the main venue and is open from Monday 24.6.2019 10.00 and then from 9.00 to 18.00 each day until Sunday 30.6.2019
- The phone number from the office is +38631220290
- Team boxes are located at the Sport Information Office.

C. Medical Services location and availability

- Medical care will be provided by Paramedic d.o.o. during racing days. Will be located near Sport Information Office.
- There will be an ambulance & medical point during the competition near the Sport Information Office.
- All competitors must have valid medical insurance. All costs of the participants medical cure will be covered by themselves.

D. Enquiry / Protest desk

- The Enquiry desk is located near the timing house.

E. Equipment control

- Equipment Control is located near the finish line.
- Self-checking is open: Thursday 27.6.2019 from 8.00 to 16.00.
- Emergency self-checking: Equipment control will be open each day 1h before the 1st boat starts.
- There will be post competition control and random checking with all boats being checked during the Finals.

F. Medals ceremonies

- Location: see map in appendix 2
- Schedule: see competition schedule, after each session of final

G. Doping control station

- The doping control station is located at near the Club house at the start of the course – athletes area.
- Athletes will be notified for Doping Control at the finish area.

H. Car parking

- Car parking for Teams is located at the field near the start line.
- A map is given to show you how to get there
- No pass needed

19. Venue – Accreditation and security

A. Accreditation to the Venue

- The Accreditation Office is located at Info Office near the bridge to main venue.
- Accreditation will be required from the Friday 28.6.2019 when access control commences.

B. Security

- The venue is a gated area and will be closed from 15 minutes after the WATER OFF to 7.00 every day.
- There will be surveillance during the night.
- The Organising Committee recommends not leaving anything valuable in the tents, the cars or at the competition venue.
- The Organising Committee will not accept liability in case of theft or disappearance of equipment from the site.

20. Parallel Slalom

- Wednesday 26 June
- Time trials – 17.30 / Parallel competition 19.00 to 21.00
- Entries to Andrej JELENC – andrej.jelenc@kajak-zveza.si

APPENDIX 1 – Venue Map





1	Canoe Slalom (CSL) – Start line	5	Equipment Control / kiss & cry
2	Extreme Canoe Slalom (CSLX) Start ramp	6	OVR / Enquiry Desk
3	Sport Information Office	7	First aid services
4	Finish Line: for CSL and CSLX		